

SBI EMPLOYEES PENSION FUND NOMINATION OF SPOUSE INCLUDING DISABLED CHILDREN FOR THE BENEFIT OF FAMILY PENSION BEFORE RETIREMENT

At present in our Bank there is no provision for registering nomination for family pension by an employee while in service. The details of family members to whom family pension is payable after the death of the employee is obtained at the time of submitting application for sanction of pension. In the absence of the provision for nominating before retirement, inclusion of name(s) of children with disabilities for the benefit of family pension of the employee becomes genuinely difficult in the case of death of the employee while in service. Further we have been receiving a large number of requests from pensioners for including the name(s) of their disabled children, who have forgotten to declare their name(s) at the time of their retirement.

2. The matter has been examined at Corporate Centre and it has been decided to follow the following guidelines for nominating spouse and disabled children for the benefit of family pension by an employee before his / her retirement :

- i. An employee may be allowed to nominate his / her spouse and disabled children for the benefit of Family Pension before his / her retirement.
- ii. Such Nomination may be made in the prescribed format (enclosed alongside) in triplicate along with disability certificate for disabled children issued by a Medical Officer not below the rank of a Civil Surgeon as per Corporate Centre Circular No. CDO/PM/16/CIR/10 dated the 30.04.2002.
- iii. Such Nomination should be recorded in the Service Sheet / File of the employee concerned with a copy thereof attached to his Service Sheet / File.
- iv. A copy of the Nomination form should be forwarded to CAO, Kolkata, where the same should kept with PF/Gratuity Nomination forms of the concerned employee.
- v. A copy of the Nomination Form should be returned to the employee as acknowledgement of receipt.

Please note to bring the contents of this circular to the notice of all concerned.

Yours faithfully,

Sd/-

For Dy. Managing Director &
Corporate Development Officer

(Nomination Form printed on next page)

NOMINATION FOR FAMILY PENSION

Name of the Branch & Code No. _____

Circle _____

Place : _____

Date : _____

1. Name of the Employee :
2. P.F. Index No. :
3. Designation / Grade :
4. Permanent address of :
the employee
5. Date of Birth :
6. Date of appointment :
in the Bank.
7. Date of Confirmation :
in the Bank
8. Date from which service :
Counts for pension
9. Details of members of the family including the name of children with disabilities, if any, to whom Family Pension will be payable afterwards:

Sr.No.	Name of the family members (including disabled child) with address	Date of Birth	Relationship with the employee	Details of disability certificate issued by Medical Officer not below the rank of Civil Surgeon

I hereby declare that the above particulars of my family members are correct and I agree that the family pension is payable subject to terms and conditions as stipulated in relevant rules, regulations, instructions of the Bank issued from time to time, family pension scheme in force at the relevant time.

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of the Office / Branch Manager of any change that may occur hereafter.

I am
Yours faithfully,

(Signature / Thumb impression)

Witness :-

- 1) Signature _____
Name _____
Designation _____
Address _____
- 2) Signature _____
Name _____
Designation _____
Address _____

Member's signature verified by me

Branch Manager / head of the Department

