
भारतीय स्टेट बैंक

**State Bank of India
Corporate Centre - Mumbai**

e-Circular

P&HRD.

Sl. No. : 1019 / 2016 - 17

Circular No. : CDO/P&HRD-PPFG/74/2016 - 17

Friday, November 04, 2016.

13 Kartik 1938(S)

All branches and offices of
State Bank of India

Madam/ Dear Sir

FAMILY FLOATER GROUP MEDICLAIM POLICY FOR SBI RETIREES

POLICY-B

ROLL OUT OF ONLINE REGISTRATION OF MEMBERSHIP W.E.F. 1ST NOVEMBER 2016

Please refer to our e-circular No. CDO/P&HRD-PPFG/78/2016-17 dated 28th December, 2015 through which introduction of Group Medclaim Policy for SBI retirees (Policy - B) was advised. Ever since roll out of the Policy (Policy-B) retirees desirous of becoming member of the Policy are required to fill Membership Form and make payment of the premium to the Pension Paying Branch or any Branch of his / her choice. Branches after collection of premium and Membership Forms transfer the same to respective Zonal Offices who in turn remit the premium on a fortnightly basis to the pool account maintained at Madame Cama Road Branch, Mumbai. Along with the remittance of collected premium, Zonal Offices are sending soft copies of enrollment data based on the Forms filled in by the retirees. On behalf of all the Zonal Offices, Bank is making payment of premium to the Insurance Co. (United India Insurance Co. Ltd.) on the last working days of the fortnights (except Saturdays).

2. Looking to the difficulties faced in the manual process involved, it has been decided to roll out online registration of membership w.e.f. 1st November, 2016. For online registration, the desirous member has to make payment of the required premium through his / her Pension Paying Branch or any Branch of choice for Basic Sum Insured chosen by him. The amount of premium paid by the retiree will be credited / transferred into the account no. 35411898837 maintained in the name of Medclaim Policy for SBI Retirees Policy - B) at

Madame Cama Road Branch, Mumbai Code No. 8586). Details of payment made by the retiree viz. Journal Number, Amount, Date of Payment, Code Number of Branch etc. will be noted for inputting the same during registration process. For calculation of correct premium, a separate facility will be provided in the portal which should be used before making payment of premium. Once the payment of premium is done, the retiree would submit manually filled form to the Branch and the branch will initiate registration process through the portal on the same day by entering the data as per the Form submitted by the retiree. Registration for membership will be done through the URL <https://rembs.sbi.co.in> where a link named "CLICK HERE FOR REGISTRATION UNDER MEDICLAIM POLICY" will be provided. A User Guide along with screen shots is attached as Annexure-I with this e-Circular containing step by step process of registration under the Scheme.

3. The matter of delay in risk coverage of new members due to fortnightly payment of premium has been discussed with United India Insurance Co. Ltd. and now it has been decided that the Insurance Co. will provide risk coverage to the members w.e.f. the date of deposit of premium with the Bank. However, payment of consolidated premium will be made to Insurance Co. on weekly basis as a matter of convenience.

4. Once the online registration process is rolled out, all reports / enrollment data will be generated through the portal and Zonal Offices would not be required to send soft copies of manually prepared enrollment data through their respective LHOs. However, Chief Managers (HR) will continue to be the Nodal Officers for settlement of claims of members and redressal of their grievances.

5. Please bring the contents of the circular to the knowledge of all concerned.

Yours faithfully,

Prashant Kumar

**Deputy Managing Director &
Corporate Development Officer**
